



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government advancing quality of life”

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: September 28, 2022
SUBJECT: JEFFERSON COUNTY Meetings – Week of October 3, 2022

Monday October 3, 2022	No Scheduled County Meetings		
Tuesday October 4, 2022	Building and Grounds Committee	9:00 a.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
	Aging and Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services Conference Room 1541 Annex Rd, Jefferson
	Bridges Trustee Appreciation Event	6:00 p.m.	Waukesha Public Library 321 W. Wisconsin Ave, Waukesha
Wednesday October 5, 2022	No Scheduled County Meetings		
Thursday October 6, 2022	Finance Committee	1:00 p.m.	Videoconference OR Highway Committee Room 1425 Wisconsin Dr, Jefferson
Friday October 7, 2022	WI Counties Utility Tax Association (WCUTA)	10:00 a.m.	Videoconference OR WCA 22 E. Mifflin St, Ste 900, Madison
	WI River Rail Transit Commission (WRRTC)	10:00 a.m.	TBD
Saturday October 8, 2022	No Scheduled County Meetings		
Sunday October 9, 2022	No Scheduled County Meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee AGENDA

Videoconference or

Highway Committee Room
1425 Wisconsin Drive
Jefferson, WI 53549

Wednesday, October 5, 2022

9:00 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of October 5, 2022 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project
9. Update on 2022 Capital Projects
10. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
11. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Human Services Conference Room

Or

Join Zoom Meeting

<https://us06web.zoom.us/j/83822480175?pwd=V1l4NkR2Y2VtNUJkSUhxam40N1ZpUT09>

Meeting ID: 838 2248 0175

Passcode: 216161

One tap mobile

+13126266799,,83822480175# US

Date: Tuesday, October 4th, 2022

Time: 1:00 p.m.

Committee Members: Michael Wineke, Chair; Jeanne Tyler, Vice-Chair; Frankie Fuller, Secretary; LaRae Schultz, Alice Mirk Sira Nsibirwa, Carol O'Neil, Janet Sayre Hoeft, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from September 6th, 2022.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discussion and Approval of 2023 Transportation Grant 85.21 Application to move to HS Board agenda.
9. Update ADRC & Aging Program & 2022 Key Outcome Indicator updates – ReBecca Schmidt
10. Presentation on Printed information for ADRC – Dominic Wondolkowski
11. Program Updates
 - a. ADRC – Dominic Wondolkowski
 - b. Nutrition – Kimberly Swanson
 - c. Transportation – Mike Hansen
 - d. Dementia Care Specialist – Tonya Runyard
12. Transportation and Nutrition Program Waivers
13. Items for next meeting
14. Adjournment

Next scheduled meetings:

November 1, 2022

December 6, 2022

January 3rd, 2023

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Trustee Appreciation Event

DATE: **Tuesday, October 4, 2022**
TIME: **6:00 p.m.-8:00 p.m.**
PLACE: **Waukesha Public Library
321 W. Wisconsin Ave.
Waukesha, WI 53186**

This event is hosted by Bridges Library System and gives Jefferson and Waukesha County library trustees and directors a chance to mingle and view examples of what member libraries have accomplished over the past year. Jim Bokern, President of the Manitowish Waters Historical Society will be the Guest Speaker.

Notice is hereby given that a majority of the Bridges Library System Board of Trustees may be present at the above scheduled event. The Bridges Library System Board of Trustees will not take any formal action at this event.

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

Finance Committee Agenda
Jefferson County
Videoconference OR
Jefferson County Highway Committee Room
1425 Wisconsin Drive
Jefferson, WI 53549

Thursday, October 6, 2022
1:00 p.m.

Committee members: Jones, Richard (Chair) Walt Christensen
 David Drayna George Jaeckel
 Kutz, Russell

Join Zoom Meeting
<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>
Meeting ID: 876 9775 4337
Passcode: Meet2022
Dial by your location: 1 312 626 6799

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Communication
6. Public comment (Members of the public who wish to address the Committee must register their request at this time)
7. Discussion and possible action on claims against Jefferson County – Jeffrey and Kathryn Riederer
8. Discussion and possible action on claims against Jefferson County - General
9. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
10. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
11. Reconvene in open session for action on closed session items if necessary
12. Department 2023 Budget Hearings
 - a. Outstanding department budgets and changes to previously presented budgets
 - b. Finance Department
 - c. Capital Projects Fund, 2023 Capital and 5 Year Capital Plan
 - d. Debt Service Fund
 - e. Fleet Fund
 - f. General Revenues; General Expenditures (Contingency)
 - g. Fee Schedule
 - h. Fund Balance Policy
 - i. Set Tax Levy
13. Discussion and possible action on update on American Rescue Plan Act funding
14. Discussion and possible action on 2022 projections of budget vs. actual revenues and expenditures
15. Review of the financial statements and department update for August 2022-Finance Department
16. Review of the financial statements and department update for August 2022-Treasurer's Office
17. Review of the financial statements and department update for August 2022-Child Support
18. Update on contingency fund balance
19. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
20. Set future meeting schedule, next meeting date, and possible agenda items
21. Review of invoices
22. Adjourn

Next scheduled meetings: Wednesday, November 9, 2022 (Regular meeting)
 Wednesday, December 7, 2022 (Regular meeting)
 Wednesday, January 4, 2023 (Regular meeting)
 Wednesday, February 1, 2023 (Regular meeting)
 Wednesday, March 8, 2023 (Regular meeting)

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